



***Minutes of the Minooka FPD Board of Trustee Meeting held on  
February 15, 2019***

The meeting was called to order by President Roberts at 8:30 a.m. at Minooka FPD Station #1, 7901 E. Minooka Rd. with the Pledge of Allegiance.

Roll call was taken and answered with the following trustees present: Baron, Clark, Robinson, Roberts and Underhill. Also in attendance were Chief Yancey, Attorney Joe Miller, Lt. Hermes and Sheri Gresham.

There were no public present.

A motion by Trustee Clark to accept the minutes of the January 9, 2019 meeting minutes, seconded by Trustee Robinson, all in favor. Motion carried.

A motion by Trustee Clark to accept the minutes of the February 13, 2019 Finance Committee minutes, seconded by Trustee Robinson, all in favor. Motion carried.

A motion by Trustee Clark to accept the Treasurer's Report, seconded by Trustee Robinson. A roll call vote was taken and answered as follows: Clark-Yes, Baron -Yes, Robinson-Yes, Roberts-Yes, Underhill-Yes. Motion carried.

A motion by Trustee Underhill approving the bills and payroll for January in the amount of \$647,271.51, seconded by Trustee Clark. A roll call vote was taken as follows: Clark-Yes, Roberts-Yes, Robinson-Yes, Baron-Yes, Underhill-Yes. Motion carried.

The Board directed the Chief Yancey to send the reappointment letters for Dan Roberts and Ray Underhill to the counties.

Trustee Underhill made a motion to surplus the VHF portable radios. Trustee Roberts seconded the motion. A roll call vote was taken and answered as follows: Underhill-Yes, Roberts-Yes, Clark-Yes, Robinson-Yes, Baron-Yes. Motion carried.

Trustee Clark made a motion authorizing the purchase of generator finding that it is not subject to bidding due to the emergency nature of the purchase. Trustee Baron seconded the motion. A roll call vote was taken and answered with the following: Clark-Yes, Baron-Yes, Roberts-Yes, Underhill-Yes, Robinson -Yes. Motion carried.

Trustee Underhill made a motion to authorize Chief Yancey to conduct the bidding process for PPE. Trustee Baron seconded the motion. A roll call vote was taken and answered with the following: Underhill-Yes, Baron-Yes, Clark-Yes, Robinson-Yes, Roberts-Yes. Motion carried.

#### Chief's Report:

- The floor heat in the bays was discussed

Trustee Clark made a motion at 9:10 a.m. to go into closed session for the purpose of discussing the salary, benefits, compensation, performance of specific employees of the District and matters of collective bargaining. Trustee Baron seconded the motion. All were in favor.

The meeting was back in open session at 10:06 a.m.

The board held a discussion and reviewed chapter one of the administrative policy. Trustee Clark made a motion to adopt the changes proposed in chapter one of the administrative policy. The motion was seconded by Trustee Baron and approved by a unanimous roll-call vote.

Pursuant to the discussion in closed session, Trustee Roberts made a motion authorizing the salary increases for the non-collective bargaining unit employees as follows, a three percent increase in salary for the full time executive assistant, a three percent increase in salary for the public education officer; an additional one percent increase in salary to be added to the two percent raise previously granted to the fire inspector, a one dollar per hour increase for the part time office assistant and a two dollar per hour increase

for the part-time Deputy Chief Sprague. The motion was seconded by Trustee Baron and approved by a unanimous roll-call vote.

Trustee Clark made a motion to adjourn at 11:07 a.m. Trustee Roberts seconded the motion. All were in favor and the meeting adjourned.

Donald Roberts President

Pat Clark Secretary



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*Minutes from the Minooka FPD Finance Committee Meeting held  
on March 4, 2019*

The meeting began at 8:45 a.m. with Trustee Robinson, Trustee Clark & Deputy Chief Sprague

Review of bills

Discussion of ambulance billing

Discussion of surplus equipment

The meeting adjourned at 9:15 a.m.

  
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Treasurer

  
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Secretary