



*Minutes of the Minooka FPD Board of Trustee Meeting held on
April 12, 2022*

The meeting was called to order by President Roberts at 8:30 a.m.

Pledge of Allegiance was recited.

Roll call was taken and answered with the following trustees present: Baron, Clark, Roberts, Robinson and Underhill. Also in attendance: Chief Yancey, Deputy Chief Sprague, Attorney Karl Ottosen, Lt. Mike Hermes, Sheri Gresham.

There were no matters of the public to come before the board.

A motion by Trustee Clark to approve the March 8, 2022 open board meeting minutes, seconded by Trustee Baron. All were in favor and the motion carried.

A motion by Trustee Clark to approve the March 8, 2022 closed board meeting minutes and that they are not open for public viewing, seconded by Trustee Underhill. All were in favor and the motion carried.

A motion by Trustee Robinson to approve the March 12, 2022 special board meeting minutes, seconded by Trustee Underhill. All were in favor and the motion carried.

A motion by Trustee Robinson to approve the Finance & Treasurer's Report, seconded by Trustee Clark. A roll call vote was taken as follows: Robinson—Yes, Clark-Yes Underhill-Yes, Baron-Yes, Roberts-Yes, motion carried.

A motion by Trustee Clark approving the bills and payroll for March in the amount of \$489,649.32 seconded by Trustee Robinson. A roll call vote was taken and answered as follows: Clark- Yes, Robinson-Yes, Baron- Yes, Roberts-Yes, Underhill-Yes, motion carried.

A motion by Trustee Clark made a motion to approve Ordinance #2022-3 adopting plan review fees, seconded by Trustee Baron. A roll call vote was taken as follows: Clark-Yes, Baron-Yes, Roberts-Yes, Robinson-Yes, Underhill-Yes, motion carried.

A motion by Trustee Clark to approve Resolution # 2022-3 authorizing the Minooka FPD to enter into an intergovernmental agreement for a consortium concerning the LSP-Kendall Energy LLC facility appraisal process, seconded by Trustee Baron. A roll call vote was taken and answered as follows: Clark-Yes, Baron-Yes, Roberts-Yes, Robinson-Yes, Underhill-Yes, motion carried.

A motion by Trustee Baron to purchase 10 sets of gear and not to exceed \$33,000.00, seconded by Trustee Underhill. A roll call vote was taken and answered as follows: Baron-Yes, Underhill-Yes, Clark-Yes, Roberts-Yes, Robinson-Yes, motion carried.

A motion by Trustee Clark authorizing Chief Yancey to accept bids for the audio/visual upgrades to Station #1 training room, seconded by Trustee Baron. A roll call vote was taken and answered as follows: Clark-Yes, Baron-Yes, Roberts-Robinson-Yes, Underhill-Yes, motion carried.

A motion by Trustee Underhill authorizing the purchase and installation of Ward Diesel Direct source exhaust filtration system, not to exceed \$50,000.00 and determination of Ward Diesel as a "sole source" provider of the system, seconded by Trustee Baron. A roll call vote was taken and answered as follows: Underhill-Yes, Baron-Yes, Clark-Yes, Roberts-Yes, Robinson-Yes, motion carried.

A motion by Trustee Clark to reject the offer of \$15,000.00 by Mazon Verona Kinsman for the purchase of the 2010 Ford/Horton Ambulance, seconded by Trustee Roberts. Discussion by the board that the board would wishes to hold the prices around \$25,000.00 and would be willing to structure a payment plan with Mazon Verona Kinsman to allow the organization to pay off the ambulance over two years, with one payment upon taking delivery and the next payment made in 2023. A roll call vote was taken on the motion and answers as follows: Clark-Yes, Roberts-Yes, Baron-Yes, Robinson-Yes, Underhill-Yes, motion carried.

Chief's Report:

- Chief notified the board that the new ambulance arrived on Monday
- Minooka Road construction starts next week to the road which will include installation of new fire apparatus warning lights
- The three new HVAC units for the administrative side, approved by the board in March, are scheduled for installation next Tuesday
- Chief Yancey reminded the board members to complete the Statement of Economic Interest and that the questions are much different this year and to check with their personal attorney or the fire district attorney for assistance in completing the form

Trustee Clark made a motion to go into closed session at 9:00 a.m. for the purpose of discussing employment/appointment, matters of collective bargaining and sale and or purchase of property, seconded by Trustee Robinson. A roll call vote was taken: Clark-Yes, Robinson-Yes, Roberts-Yes, Baron-Yes, Underhill-Yes.

The meeting was back in open session at 10:26 a.m.

A motion was made by Trustee Clark and seconded by Trustee Baron to authorize the Fire Chief and Attorney to prepare a formal offer for the District's purchase of property located on Twin Rail Drive ("property") for the board authorized-price of \$711,226.00. The offer will contain the following contingencies; (1) that the District is satisfied with the terms and conditions imposed by covenants and bylaws of the applicable property-owners' association; (2) that the District is satisfied with the ownership and usage allowances of the pond/lake adjacent to the property; (3) that the property is properly zoned for the District's intended use thereof; (4) that the property zoning will allow for the construction of a maintenance building thereon; and (5) such further additional and standard contingencies included in commercial real estate transactions. A roll call vote was taken and answered as follows: Underhill-Yes, Roberts-Yes, Clark-Yes, Baron-Yes; Robinson adjourned the meeting during the closed session.

A motion was made by Trustee Underhill and seconded by Trustee Clark for the Fire Chief and Attorney to give notice to the parties who have submitted Letters of intent to purchase 413 Mondamin ("property") that the Board of Trustees wants each prospective purchaser to submit (1) a signed contract to purchase the property containing each prospect's highest and best offer; (2) a check made payable to "Chicago Title" for \$10,000.00 representing each prospect's initial Earnest Money

Deposit; (3) a preapproval letter for each prospect's lender identifying purported loan terms and (4) proof of funds for each client's down payment by 4:00 p.m. on April 20, 2022, and that any parties who are interested in the property after today's board meeting be given the same notice of a deadline for the best and final offers. A roll call vote was taken and answered as follows: Roberts-Yes, Baron-Yes, Clark-Yes, Underhill-Yes; Robinson adjourned the meeting during closed session.

Trustee Clark made a motion to adjourn at 10:32 a.m. Trustee Roberts seconded the motion. All were in favor, no opposed, motion carried and the meeting adjourned.

Ray Underhill ~~President~~ Vice President
D. Clark Secretary