

*Minutes of the Minooka Fire Protection District
Decennial Efficiency Act Committee (DEAC)
September 12, 2023*

The meeting was called to order by Board of Trustee President Roberts at 9:47 a.m.

Roll call was taken and answered with the following committee members present: Clark, Robinson, Roberts, Underhill (Trustees), Lauren Offerman (Citizens), Al Yancey (Administrator)

Absent: Trustee Baron and Committee member Schiffbauer

Guests present: Attorney Joe Miller and Deputy Chief Brad Sprague

Attorney Miller advised that the committee approve the minutes of all of the DEAC at the meeting in 2024 when the final report is approved.

Minutes reflect there was no member of the public present.

Committee reviewed future meeting dates. Final Report is expected to be completed in May of 2024.

Chief Yancey reported to the committee that the following are in place:

- District admin policies are currently under review for update;
- Budget adoption, tax levy process compliance;
- Annual Audits & AFR's compliance;
- Annual report completed and publicly available;
- Monthly financial reports and bills reviewed;
- WESCOM Consolidated dispatching services;
- OSHA compliance;
- ISO Classification
- Mutual aid and Auto Aid agreements

- Interrelationships with other units of local government
 - Channahon Fire District – Public Education
 - Village of Minooka – Fire Prevention activities

These documents and reports are available for further review by the committee.

Committee Member Offerman reported that a local library recently attempted to file their report with the Grundy County Board and were told that the county does not have space for these documents and is not accepting the document. Library Districts will have the County Clerk certify that the report is complete and keep on file at the library. Discussion was held that we will likely follow the same process.

Trustee Clark made a motion to adjourn the committee meeting at 10:08 a.m. Trustee Robinson seconded the motion. All were in favor and the meeting adjourned.



President, Board of Trustees



Secretary, Board of Trustees